

Sponsorship Request

Form Preview

Applicant Details

* indicates a required field

Contact Details

Please provide the applicant's details.

Name of Organisation *

Organisation Name

Contact person *

First Name

Last Name

This is the person we will correspond with about this application.

Phone number *

Must be an Australian phone number.

Please include (08) in front of the number for landlines.

Email address *

This is the address we will use to correspond with you about this application.

Postal Address *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

For PO Box addresses, click in 'Enter a location' box and select 'Can't find your address?'

Brief description of the organisation *

Briefly describe your organisation

Entity details

Are you a legal entity? *

☐ Yes

☐ No

Applicants must be a legal entity (eg an incorporated association, individual, partnership, corporation/ company) or be sponsored by a legal entity. See Guidelines for more information

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Do you have an ABN? *

☐ Yes

☐ No

Having an ABN means that your group will not be subject to 46.5% withholding tax on the funds provided. If your group does not have an ABN, and your grant application is successful, you will need to complete and return a 'Statement of Supplier' form with your grant agreement. Without the 'Statement of Supplier' form, 46.5% of the payment is required to be deducted and passed on to the Australian Tax Office (ATO) under the 'No ABN withholding' arrangements.

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

About the event, initiative, service or program

* indicates a required field

What is your organisation seeking sponsorship for? *

Must be no more than 8 words.

Include whether it is an event, initiative, service or program and provide a brief description

When is it being held/run? *

Where is it being held/run? *

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Is the event, initiative, service or program a one-off occasion or regular/ongoing? *

Please provide details

How many people are involved/invited/attending? *

Has the event, initiative, service or program occurred before? *

- ☐ Yes
☐ No

As you answered yes above, please include any relevant details about its success or any issues that arose *

Are other stakeholders involved in the event, initiative, service or program? *

- ☐ Yes
☐ No

Please provide details of which stakeholders are involved, and the nature of their involvement *

About the sponsorship opportunity

* indicates a required field

How much are you seeking in sponsorship? *

\$

Must be a dollar amount.

What value is your organisation offering Green Adelaide in exchange for sponsorship?

Please provide specific details about opportunities you can offer Green Adelaide in the fields of:

- Brand awareness - include details of where Green Adelaide's logo/branding can be used, opportunities to display Green Adelaide promotional material, naming rights etc.

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- Exposure - include details about opportunities to access the organisation's audiences and channels, how channels are used, analytics etc.
- Networking- include details about keynote speaker opportunities, tickets to events etc.
- Reputation - include details about how aligning with the event/organisation is valuable to Green Adelaide

*

Other sponsors

Please give details of other sponsors for this event, initiative, service or program. Please specify who and their level of sponsorship

Name of sponsor	Cash contribution	Comments
	Must be a dollar amount.	i.e. explanation around nature of contribution
	\$	
	\$	

Has Green Adelaide provided any other form of funding to your organisation prior to this sponsorship request? *

- ☐ Yes
☐ No

As you have answered 'yes' above, please provide details about:

- Was it sponsorship or funding?
- What was the event, initiative, service or program that was sponsored for funding?
- When was the sponsorship or funding received?

Risks

Are there any known or perceived conflicts of interest with your organisation or an individual at your organisation seeking sponsorship from Green Adelaide? Please detail the potential conflict *

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Declaration and Consent

* indicates a required field

This section must be completed by an appropriately authorised person on behalf of the applicant organisation (may be different to the contact person listed earlier in this application form).

- I certify that the request has been checked for errors and that the organisation is supportive of the request.
- I agree to ensure that adequate insurance is in place for the event, initiative, service or program and any assets purchased should this request be successful.

I agree *

☐ Yes

Name of authorised person *

First Name

Last Name

Position

Position held in organisation (if applicable).

Date *

Must be a date.